



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council
Held and transmitted electronically via the temporary Council Chambers located
at 38 King George Street, Lake Cowichan, BC
on Tuesday, June 27th, 2023.

PRESENT: Mayor Tim McGonigle
Councillor Aaron Frisby
Councillor Carlyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance

PUBLIC: 3

1. **CALL TO ORDER**

The Mayor called the meeting to order at 6:00 pm.

2. **AGENDA**

No. R.0059/23
Agenda

Moved: Councillor Frisby
Seconded: Councillor Sandhu
that the agenda be approved with the addition of the following under:

PUBLIC INPUT

Subject placed after adoption of minutes.

NEW BUSINESS

(b) Report on Community Engagement Session 2 attendance on June 12th, 2023 in
Duncan, BC;

CARRIED.

3. **ADOPTION OF MINUTES**

No. R.0060/23
Public Hearing

(a) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the minutes of the Public Hearing held on May 23rd, 2023, be adopted as
presented.

CARRIED.

No. R.0061/23
Regular Council

(b) Moved: Councillor Vomacka
Seconded: Councillor Austin
that the minutes of the Regular meeting of Council held on May 23rd, 2023,
be adopted as amended.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

The Chief Administrative Officer reported that he had spoken with the
property owner at 63 Cowichan Lake Road regarding the required remedial
action being undertaken with respect to removal of the derelict vehicle and
camper on site.

Council shared its concern that the property was still an eyesore in the
middle of the downtown core and further remediation is required, including
removal of weeds and broom that is overgrown.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) **Action Items:**

None.

(b) **Information or Consent Items**

The correspondences items received from the Ministry of Housing, Housing and Land Use Policy Division regarding notification of Housing Supply Act and Regulations was treated as information.

7. **REPORTS**

(a) **Council and other Committee Reports**

Mayor McGonigle declared a conflict of interest on the next matter and left the meeting at 6:13

Deputy Mayor Carlyne assumed the Chair.

No. R.0062/23
Committee of
the Whole

- (i) Moved: Councillor Frisby
Seconded: Councillor Vomacka
that the minutes of the Committee of the Whole meeting held on June 13th, 2023, be approved, with the following:

1—Fire Department - Incident Report

that Council approve the Lake Cowichan Fire Department’s incident report in the amount of \$14,265.88 for April, 2023;

2— Tripartite Protocol Agreement

that a tripartite protocol agreement be entered into between the Ts’uubaa-asatx First Nation, Town of Lake Cowichan and the Cowichan Valley Regional District be ratified; and
that the Town also pursue a separate two-party Protocol Agreement with the Ts’uubaa-asatx due to the two parties’ close connection to each other;

3—Request for Building Permit Fees Waived

that the request for the building permit fees be waived for the Cowichan Valley Regional District dressing room improvements at the Cowichan Lake Sports Arena be approved;

4—Ohtaki Gift

that Mayor McGonigle be authorized to purchase a local artisan work to be presented to Date City and Ohtaki at the upcoming banquet in Ohtaki, Japan on behalf of the Town of Lake Cowichan.

CARRIED.

Mayor McGonigle returned to the meeting at 6:19 pm to again resume the Chair.

Cowichan Lake
Recreation Commission

- (ii) No report.

Vancouver Island
Regional Library

- (iii) Councillor Austin reported on the Vancouver Island Regional Library Board held a hybrid meeting held on June 3rd, 2023.

The next meeting will be held on September 16th, 2023.

Advisory Planning
Commission

- (iv) Councillor Austin reported that the Advisory Planning Commission would be meeting on Thursday, June 29th, 2023.

Mayor McGonigle requested that the Lake Cowichan Housing Assessment be brought forward during the Official Community Plan amendment discussions.

- Community Forest Co-operative (v) Mayor McGonigle reported that the Forest Cooperative presented its scholarships to local graduating students.
- Cowichan Valley Regional District (b) **Other Reports**
 (i) Mayor McGonigle reported that the Regional Board meeting would be held Wednesday, June 28th, 2023.
- Community Outreach Team (ii) Councillor Austin reported that no meetings will be held until August.
- Our Cowichan (iii) Councillor Sandhu reported that the next meeting would be held on September 14th, 2023.
- Cowichan Watershed Board (iv) Councillor Sandhu reported on her attendance at the Cowichan Watershed Board meeting that was held on May 29th, 2023.
 The next meeting has been scheduled for July 31st, 2023.
- No. R.0063/23 (c) **Staff Reports**
 Utility Overage Charges (i) Moved: Councillor Sandhu
 Seconded: Councillor Frisby
 that the utility charge for water over usage for Don Palmer at 100 Stanley Road be reversed in the amount of \$655.80 plus applicable interest charges.
 Councillor Austin Opposed
 CARRIED.
- No. R.0064/23 (ii) Moved: Councillor Austin
 Statement of Financial Information - 2022 Seconded: Councillor Sandhu
 that the Statement of Financial Information for 2022 be approved as presented.
 CARRIED.
8. **BYLAWS**
- No. R.0065/23 (a) Moved: Councillor Vomacka
 Permissive Taxation Exemption – Legion Branch No. 210 Seconded: Councillor Austin
 that the “Town of Lake Cowichan Permissive Taxation for the Royal Canadian Legion Lake Cowichan Branch No. 210 Bylaw No. 1092-2023” be read a first, second and third time.
 CARRIED.
9. **NEW BUSINESS**
- (a) The Cowichan Valley Regional District press release on its survey launch to determine the future of the World’s largest hockey stick at the Cowichan Community Centre was treated as information.
 Councillor Sandhu requested that this information be provided on the Town’s website and social media to encourage residents to take part in the survey.
- (b) Councillor Austin reported on her attendance at the recent community engagement session held in Duncan, BC.
 Mayor McGonigle asked if any member of Council wanted to attend the next community engagement session to be held on October 16th, 2023 in Duncan, BC.
10. **MAYOR’S REPORT**
 Mayor McGonigle provided his 2nd Quarterly Report.

- Mayor McGonigle conveyed his congratulations to the graduating class of 2023 and wished the graduates well on their future endeavors;
- Ms. Nelson was the recent recipient of the Town of Lake Cowichan scholarship;
- He spoke on the recent opening of trailways by the Trail Blazer Society and spoke on this great accomplishment for hiking, biking and tourism in the Cowichan Lake area;
- The Mesachie Group surpassed its goal of raising \$1 million for Muscular Dystrophy;
- Local events are planned for the Canada Day, July 1st celebrations in Lake Cowichan and thanked Councillor Austin for arranging the local event;
- Renovations at the municipal hall are nearing completion and once staff is settled, an open house for the public will be arranged;
- The Educational and Cultural Exchange with Ohtaki, Japan would see 10 students and 7 adults travelling to Japan in early July;
- The influx of visitors during the summer months will allow our small local businesses to flourish and prosper; and
- In closing, he thanked everyone for their support and staff for guiding him and Council through the last few months.

11. **NOTICES OF MOTION**

None.

12. **QUESTION PERIOD**

None.

13. **IN CAMERA**

14. **ADJOURNMENT**

No. R.0066/23
Adjournment

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the meeting be adjourned. (6:53 pm)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2023.

Mayor