



TOWN OF LAKE COWICHAN

Committee of the Whole

Tuesday, December 12th, 2023 at 5:00 pm

To be held and [transmitted electronically](#) via Council Chambers, located at 39 South Shore Road, Lake Cowichan, BC

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF LATE ITEMS** (if applicable)
3. **APPROVAL OF AGENDA**
4. **PUBLIC INPUT** (on Agenda Items ONLY)
5. **MINUTES [FOR INFORMATION ONLY – Minutes and Recommendations have been ratified by Council]**
 - (a) [Minutes of the Committee of the Whole meeting held on November 14th, 2023.](#)
6. **BUSINESS ARISING AND UNFINISHED BUSINESS**

Ongoing Items Still Being Addressed:
7. **DELEGATIONS AND REPRESENTATIONS**
 - (a)
8. **CORRESPONDENCE**
 - (a) **Action Items**
 - (i)
 - (b) **Information or Consent Items** – (a member may ask that an item be dealt with separately)
 - (i)
9. **REPORTS**
 - (a) **Finance, Administration and Strategic Planning**
 - (i) [Director of Finance re: Financial Report for the period ending November 30th, 2023.](#)
 - (ii) [Lake Cowichan Building Inspection Report for November, 2023.](#)
 - (iii) [Lake Cowichan Fire Department Incident Report for October, 2023.](#)
 - (iv) [Lake Cowichan Fire Department Incident Report for November, 2023.](#)
 - (v) [Strategic Plan](#) Update.
 - (vi) Sustainable Goals Funding Program.
 - (vii) Zoning and Parking Concerns re: Hotel/Motel Operations in C-3 Zone.
 - (viii) CLEC – Business Plan and Future Operations.
 - (ix) 63 Cowichan Lake Road – No Update.
 - (b) **Parks, Recreation and Culture**
 - (i)



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(c) Public Works and Environmental Services

(i) Traffic Study and Options.

(ii) Spirit Loop.

(iii) Sani-dump Pay-to-use installation.

10. NEW BUSINESS

(a) Tour of Municipal Facilities by Council – Date(s) and Time(s).

(b) [MNP re: Audit Service Plan 2023](#).

(c) Emergency Management Planning Session for Council to be held January, 2024.

(d) [Local Government Leadership Academy Conference](#) – January 31st, 2024 to February 2nd, 2024 in Vancouver, BC.

11. NOTICES OF MOTION

12. QUESTION PERIOD - Limited to items on the agenda

- For off-site: email to general@lakecowichan.ca;
- For in- person attendees: - Maximum 3 minutes per speaker.

13. IN CAMERA

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following sections of the Community Charter:
- s.90 (1) (c) labour relations or other employee relations; and
 - s.90 (1) (e) the acquisition, disposition or expropriation of land or improvements.

14. ADJOURNMENT
